



Grant **Readiness** Inventory

DATE:

just the essentials

LEGAL

- 501c3 status
- [or Financial sponsorship]
- Charitable giving stats
- Bylaws

CULTURAL

- Staff
- Board of Directors
- Supporters

FINANCIAL

- Annual budget
- Bank Account
- Income

FUNCTIONAL

- Mission Statement
- Program Descriptions
- Evaluation Plan

ACTION NEEDED

- 1
- 2
- 3
- 4

